

F.No.21013/1/2012-Admn . II (LA)
Government of India
Ministry of Law & Justice
D/o Legal Affairs

Shastri Bhawan, New Delhi
Dated 31.10.2012

To

Subject: Provision of Indoor Plants and Cut flowers Contract regarding

Gentlemen,

Sealed quotation are invited for entering into annual contract for the provision of indoor green plants and cut flowers in the office of Department of Legal Affairs in Shastri Bhawan . The description of job to be undertaken and quotations there to are as under:-

- (i) Providing of medium size quality indoor plants like Arica , palm Croton aero aria, money plants, fichus etc. (about numbers) for the plants each per month.
 - (ii) Providing of cut-flowers in medium /small size of flower-vase separate rate for each size for fresh flowers on alternate days in various officer's rooms in the chambers of Hon'ble Minster (T) Secretary (T) ,Sr. Officers /Officer per Month.
2. The quotations may be submitted to the undersigned in Room No. 413A wing 4th flour ,Shastri Bhawan accompanied by the earnest money 5000/- (Rupees five thousand only in the shape of Demand Draft/Pay order in the name of Cash Officer, D/o Legal Affairs New Delhi failing which quotation will not be entertained


Last date for receipt of Quotation is 2.11.2012 at 3.00 PM and will be opened on the same day at 3.30. PM. The other routine terms and conditions including security deposit as per rule will be applicable to the successful contractor the earnest money of un-successful tenders will be returned to them

Yours faithfully


(G.D.Sharma)

Under Secretary to the Govt. of India

Copy to:- i) All Ministries /Department of Govt. India with the request that they may bring the contents of this quotation letter to the notice of their contract if any , for the wide publicity.
✓(ii) NIC for giving in the web side of this Ministry for wide publicity .


(G.D.Sharma)
Under Secretary

ANNEXURE -1

SCHEDULE OF RATES

| S.No. | Items | Unit rate (Rate of monthly basis) |
|-------|---|---|
| 1. | Providing of medium size quality Indoor plants like ARICA AALM, CROTION, AEROORTA, MONEY PLANTS AND FICUS ON month basis | |
| 2. | Providing of small size rich Medium size on all ternate days on monthly basis | |
| 3. | Providing of cut flowers in medium size On al ternate days on monthly basis | |
| (i) | Small pot | |
| (ii) | Medium pot | |
| (iii) | Large pot..... | |