

F.No.A.13012/4/2015 Admn II (LA)  
Government of India  
Ministry of Law & Justice  
Department of Legal Affairs

Shastri Bhawan, New Delhi-1.  
Dated: 16<sup>th</sup> March, 2015.

**QUOTATION NOTICE NO.D 13012/4/2015-Admn II (LA) dt. 10<sup>th</sup> March, 2015.**

Sub:- **Quotation for all inclusive contract for the Repairing /Maintenance of Furniture & Fixtures for in the Department of Legal Affairs during the financial year 2015-16**

Sealed rate quotations are invited from interested firms/ parties for printing and other miscellaneous jobs as mentioned in the enclosed *Annexure* during the year 2015-16 (01.04.2015 to 31.03.2016) in the Department of Legal Affairs.

**2. The supply of material will be governed by the following conditions:-**

(a) The rates quoted in response to this quotation will remain in force for a period one year from the date of acceptance of terms and conditions for the financial year 2015-16.

(b) The material to be used for the above purpose should be of branded standard quality,

(c) The rate should be inclusive of delivery charges to this Department in Room No. 413, 'A' Wing, Shastri Bhawan, New Delhi.

(d) The rates should be quoted according to the specifications given in attached list. The rates of sales tax, if chargeable should be mentioned clearly.

(e) One representative of the firm will have to visit this Department twice a week i.e on Monday and Thursday to enquire about the demand or to make delivery. Telephone number/ mobile number of the firm should be indicated for urgent communication,

(f) In case of short/late supply or/ non-compliance of any order to this Department or in the event of unsatisfactory performance, the contract can be terminated at any time without assigning any reasons at the cost and risk of the firm.

(g) This Department shall not be bound to accept the lowest rates and an order may be placed with any other firm considered suitable for the work. The decision of the competent Authority in this Department will be final in this regard.

3 The quotation should be sent ( by name) to the undersigned in a sealed cover marked " QUOTATION REPAIRING MAIANTENANCDE OF FURNITURE & FIXTURES " in Room No. 413, A Wing Shastri Bhawan , Dr .Rajendra Prasad Road New Delhi latest by 20<sup>th</sup> March 2015 at 3.30.P.M. The quotation will be opened on the same day at 4.00 P.M. Further details, if any, can be obtained from Section Officer, Admn II (LA), Room No. 413, A Wing, Shastri Bhawan , New Delhi (Telephone . 23384837).

Your faithfully

(K.Ginkhan Thang)

Deputy Secretary to the Govt. of India  
Tele: 011-2334706.

Copy to :-

Technical Director , NIC with a request to upload in the Department Website

S.No.	Name of items	Rate Rs each
	<b>Steel Almirah</b>	
1	Repair of Almirahs	
2.	Providing & Fixing of lock	
3.	Providing & faxing Shelves	
4.	Providing & fixing steel handle	
5.	Opening of steel Almiraha	
6.	Opening of steel almirah	
7.	Providing & fixing Goodraj lock	
8.	Providing & fixing ordinary lock	

**2., Revolving chairs**

1.	Repair of Chair ordinary	
2.	Repair of Revolving chair	
3.	Replacement of wheel	
4.	Welding per point	
5.	Replacement for spring set	

**3. Sofa Set**

1	Repair of sofa (per seat)	
2.	Replacement of Leg	
3.	Replacement of wheel	
4.	Upholstery of sofa set simple cloth	
5.	Dry clean sofa set (per set)	
6.	Dry clean Rev. Chairs	
7.	Dry clean visitor chairs	
8.	Dry clean vertical blinds	

**4 Table**

1	Repair of table	
2.	Repair of drawer	
4.	Replacement of lock	
5.	Pad Lock	
6.	God raj Lock (Gole)	
7.	Replacement of brass/delite lock	
8.	Replacement of mult purpose lock	

**5**

**Miscellaneous**

1.	Fixing of maps /photos name	
2.	Plates/wall lock etc	
3.	Providing & fixing plywood (per sq.ft	
4.	Providing & fixing laminatin	
5.	Board )per sq.ft	
6.	Providing & fixing molding tape sq.ft	
7.	Providing & fixing Kabza with Katchar	
8.	Providing & taxing security lock	
9.	Opening of Mort ice lock	
10.	Repair of door closer	
11.	Fixing duplicate key	
12	Providing & fixing sunmica board top (per st.ft	
13.	Providing & fixing Mortice dabble handle lock set	
14.	Providing & fixing double handle set	
15.	Providing & fixing sunmica (per sq ft.	
16	Providing & fixing glass window /rack grided per sq ft.	
17.	Table glass girded (per sq.ft.	
18.	Providing & fixing haldrar	
19.	Providing & fixing Chitkni	
20.	Glass cut & grinding (per sq.ft.	
21	Providing & fixing curtain road per sq.ft.	
22.	Providing & fixing hooks /rings (per hook	
23.	Providing & fixing multi purpose. round lock	
24.	Providing & fixing simple handle	
25.	Providing & fixing door stopper	
26.	Providing & fixing drawer sliding channel	
27.	Providing door closer	

### Polishing

1.	Executive table	
2.	Officer table	
3.	Assistant table	
4.	Typist /small/center table	
5.	Chair wooden	
6.	Wooden almirahas	
7.	Book Shelves	
8.	Bash basin wooden	
10.	Side rack	
11.	Side Screen stand	
12.	Foot rest	
13.	Mirror frame stand	
14.	Tray /stool	
15.	Sofa (per seat)	
16.	Writing table pad	
17.	Polish /paint (sq.ft.)	
18.	Wooden flooring	
19.	Prego flooring	
20.	Room White wash per sq. ft.	
21.	Room door paint /window etc per sq.ft.	